Home Office Expense Summary

DAVIDSON

Use this form to summarize eligible home office costs for the tax year.

1. CLIENT INFORMATION

CLIENT NAME	TAX YEAR	PHONE NUMBER

EMAIL ADDRESS	HOME ADDRESS

2. BUSINESS USE OF HOME

Enter measurements using the same unit

These figures are used to determine the business-use percentage of the home.

OFFICE AREA (sq.ft)	TOTAL HOME AREA (sq.ft)	
		0%

3. HOME OFFICE EXPENSES

Enter annual amounts in dollars

EXPENSE TYPE	AMOUNT ($)	EXPENSE TYPE	AMOUNT ($)
Condo fees		Office supplies	
Electricity		Property taxes*	
Heat		Rent	
Home insurance*		Repairs & maintenance	
Internet		Phone / Cell phone	
Other expense description			
Other expense description			

TOTAL HOME OFFICE EXPENSES	$ 0.00

ADDITIONAL NOTES OR DETAILS

** Commission employees only.*